



City of Johannesburg
Pikitup

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VACANCY: OCCUPATIONAL MEDICAL PRACTITIONER
SHORT-TERM CONTRACT (12-month period)

Date of the advert: 14 September 2026

Closing Date for application: 25 September 2026

Department : Corporate Services

Post Title : Occupational Medical Practitioner (OMP)

Location : Head Office (Braamfontein)

Level : Task Level 19 /Level E1

Duration : 12-month Short-Term Contract (8 hrs. per day,3 days per week)

Reporting to : Executive Manager: Corporate Services

Purpose

The purpose of this role is to perform occupational medical-related functions of an Occupational Medical Practitioner (OMP) associated with the effective operation of the assigned clinic.

Key Responsibilities

The OMP will be required to provide, but not limited to, the following Key Performance:

- ✓ Provide high-quality, cost-efficient occupational health-focused medical programmes.
- ✓ Provide a professional occupational and primary healthcare service.
- ✓ Assist with the formulation, implementation, monitoring, and review of specific Policies, SOPs, and Protocols according to the relevant legislation.
- ✓ Assist with the implementation of medical surveillance programme
- ✓ Assist with work-related clinical matters, e.g. incapacity and disability management.
- ✓ Conduct Health Risk Assessments.
- ✓ Conduct fitness-to-work reviews on employees affected by injury or ill-health and issue a formal report to guide management on any applicable fitness-to-work limitations.
- ✓ Submit monthly and quarterly reports to management or as and when required.
- ✓ Assist with the supervision and management of Occupational Health Nurse Practitioners.
- ✓ Ensure adherence and compliance with statutory requirements as prescribed by the Occupational Health and Safety Act 85 of 1993 and all applicable legal, standard and regulatory requirements.
- ✓ Provide support and input into Employee wellness awareness campaigns on various health-related subjects and themes, including HIV/AIDS management, mental health, stress management, infectious disease prevention, Musculo-skeletal disorder and lifestyle disease prevention.
- ✓ Provide support and guidance on immunisation of employees traveling to high-risk areas nationally/ International.

Non-Executive Directors: Mr. TM Mokwena, Ms. N Sekoba, Mr. MM Ndlhovu, Mr. S Shi, Mr. M Radebe, Ms. SP Mkhonto, Mr. TM Bodila, Ms. K Mogagole.

Board Chairperson: Mr. M Nedzamba

Managing Director: Ms. B Njingolo. **Chief Financial Officer:** Mr. L Matsila

Company Secretary: Mr L. Mallela

Registration Number: 2000/029899/07

The list of tasks/duties and responsibilities contained in this document is not necessarily exhaustive, and the employer is entitled to instruct the employee to carry out additional duties or responsibilities, which may fall reasonably within the ambit of the job description, or in accordance with operational requirements.

Minimum Requirements

Minimum Qualifications

- ✓ Bachelor's degree in Medicine and Surgery 12-month fixed-term) (MBChB).
- ✓ A postgraduate diploma in Occupational Medicine.
- ✓ HPCSA registration as a Medical Practitioner.
- ✓ Dispensing license as per Medicines and Related Substances Act 101 of 1965 (as amended).

Minimum Experience

- ✓ At least 8 years' experience as a registered Occupational Medical Practitioner.
- ✓ 5 years' work experience in managing incapacity and disability cases and other occupational health-related issues such as medical surveillance programs.
- ✓ Experience in biological monitoring programs.
- ✓ Experience in undertaking Health Risk Assessments.
- ✓ Emergency care experience.
- ✓ Driver's license and access to own vehicle.

Required Competencies

Skills

- ✓ Strong communication and diplomacy skills.
- ✓ Analysis and problem-solving.
- ✓ Strategic formulation and implementation.
- ✓ Reporting writing skills.
- ✓ Human Resources Management skills including performance management.
- ✓ Conflict management, including negotiation and mediation.
- ✓ Influencing and collaboration skills.
- ✓ Effective verbal and written presentation at all levels.
- ✓ Computer skills including MS Word and Excel.

Behaviours

- ✓ Integrity and Honesty.
- ✓ Strategic Thinking.
- ✓ Organising and prioritizing.
- ✓ Judgement and decision-making.
- ✓ Adapting and responding to change.
- ✓ Developing relationships.
- ✓ Dynamic and Influential.
- ✓ Networking and collaboration.

Interested applicants must submit a comprehensive CV together with certified copies of an identity document and qualifications to recruit092026@pikitup.co.za by no later than **25 September 2026**. No late applications will be considered. Please ensure that the correct position is inserted in subject line of the email. For enquiries, contact **Shirley Tjiane at 087 357 1086**.

- Please quote the above position name and the reference number on all correspondence relating to this advert.
- Pikitup reserves the right not to fill any vacancies.
- Correspondence will only be entered into with shortlisted applicants. Should you not hear from us within **six weeks** after closing date of the advert, please consider your application unsuccessful.
- By submitting your application for a position at Pikitup, you are consenting that the personal information submitted as part of your application may be used for the purposes of Recruitment and Selection and related processes.

- **PIKITUP IS AN EQUAL OPPORTUNITY EMPLOYER AND IS COMMITTED TO EMPLOYMENT EQUITY PRINCIPLES AND REDRESSING THE IMBALANCES OF THE PAST. APPLICATIONS ARE WELCOME FROM ALL DESIGNATED GROUPS (AFRICAN, COLOURED AND INDIAN MALES, ALL FEMALES & PERSONS WITH DISABILITIES)**