



PIKITUP JOHANNESBURG SOC LIMITED

REQUEST FOR FORMAL PRICE QUOTATION

DESCRIPTION: APPOINTMENT OF A SERVICE PROVIDER FOR SUPPLY AND DELIVERY TOOLS FOR HANDYMAN

BID NO: PIK 100/2025-2026

NAME OF BIDDER:

BID AMOUNT (VAT INCL): R

THIS DOCUMENT IS COMPILED FOR:

Pikitup Johannesburg SOC Ltd
Jorissen Place Building
66 Jorissen Street,
Braamfontein, Johannesburg

Website : www.pikitup.co.za

CONTACT DETAILS: David Muhadi

E-mail: Muhadid@pikitup.co.za

SUBMISSION: - QUOTATION BOX IS SITUATED AT:

Pikitup Johannesburg SOC Ltd
Jorissen Place Building
66 Jorissen Street,
Pikitup Tender Office
Ground Floor
East Wing
Braamfontein, Johannesburg

Closing date: 14 April 2026

Closing time: 11:00am

Validity Period: 60 days from RFQ closing date

PART A					
INVITATION TO BID					
YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE PIKITUP JOHANNESBURG SOC LTD					
BID NUMBER:	PIK 100 /2025-26	CLOSING DATE:	14 April 2026	CLOSING TIME:	11H00 AM
DESCRIPTION	APPOINTMENT OF A SERVICE PROVIDER FOR SUPPLY AND DELIVERY OF TOOLS FOR HANDYMAN				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).					
BID RESPONSE DOCUMENTS MUST BE DEPOSITED IN THE BID BOX SITUATED AT:					
THE PIKITUP TENDER OFFICE GROUND FLOOR, EAST WING JORISSEN PLACE BUILDING 66 JORISSEN STREET BRAAMFONTEIN, JOHANNESBURG					
N.B: PIKITUP DOES NOT TAKE RESPONSIBILITY FOR ANY QUOTATIONS DEPOSITED IN THE WRONG BOX.					
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:	
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED? ☐ Yes ☐ No [IF YES, ANSWER PART B:3]		
TOTAL NUMBER OF ITEMS OFFERED			TOTAL BID PRICE	R	
SIGNATURE OF BIDDER			DATE		
CAPACITY UNDER WHICH THIS BID IS SIGNED					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:			TECHNICAL INFORMATION MAY BE DIRECTED TO:		
DEPARTMENT	SCM UNIT		CONTACT PERSON	Peter Rangoanshe	
CONTACT PERSON	Supply Chain Management		TELEPHONE NUMBER		

TELEPHONE NUMBER	087 357 1168	FACSIMILE NUMBER	N/A
FACSIMILE NUMBER	muhadid@pikitup.co.za	E-MAIL ADDRESS	peterrangoanashe@pikitup.co.za

PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR ONLINE**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
- 2.4 FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.
- 2.5 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.6 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.7 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

- 3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO
- 3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO
- 3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO
- 3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO
- 3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID. NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

DATE:

1. ADMINISTRATIVE COMPLIANCE

1.1 REQUEST FOR QUOTATION EVALUATION CRITERIA

Quotations received will be evaluated in terms of Preferential Procurement Policy Framework Act 5 of 2000, the Preferential Procurement Regulations 2022 and Pikitup SCM Policy. The 80/20 preference point system is applicable for this Request for Quotation (RFQ). Evaluation process will be firstly on pre-compliance evaluation, then on functionality evaluation (if applicable) and thereafter 80/20-preference point scoring basis. The 80 points will be for Price and 20 points are for Preference (Specific goals).

Bidders are required to fully complete, sign and submit the following returnable documents (MDB) on the official forms provided:

- **MBD 1-** Invitation to Bid
- **MBD 4:** Declaration of interest
- **MBD 6.1:** Preference Points claim form in terms of the Preferential Procurement Regulations 2022
- **MBD 8:** Declaration of bidders past supply management practices
- **MBD 9:** Certificate of Independent bid determination
- Failure to submit a fully completed and signed MBD forms quotation may result in your bid being rejected.
- No quotation will be considered from persons in the service of the state (**MBD4**).

1.2 Returnable Documentation

NB: DISQUALIFYING CRITERIA

Non submission of the compulsory documents below will render the bid non- compliant and will not be considered for further evaluation.

COMPULSORY RETURNABLE DOCUMENTATION	
Document Checklist	Tick if at attached
Certificate For Payment of Municipal Services	
CIPC	
Central Supplier Database Registration (CSD): MAAA Number/ Proof of registration	
MBD 1- Invitation to Bid	
MBD 4 – Declaration of interest	
MBD 6.1 Preference Points claim form in terms of the Preferential Procurement Regulations 2022	

MBD 8 – Declaration of bidders past supply management practices	
MBD 9- Certificate of Independent bid determination	
FOR THE SITE WHERE THE BUSINESS IS CURRENTLY LOCATED - Recent Municipal statement (not older than 3 months) not in arrears more than 90 days - if the property is owned by the business OR - Lease Agreement – if the business is a tenant on the property and - Landlords Letter/Statement–letter of good standing from the landlord/letting agency/proxy confirming the tenants account is not more than 90 days in arrears OR - Sworn Affidavit – compiled by the owner of the business if the business is being operated from the residence of the director	
FOR EACH DIRECTOR OF THE COMPANY - Recent Municipal statement (not older than 3 months) - for each director that owns the property where he/she currently resides, not in arrears more than 90 days. OR - Lease agreement – if the director is a tenant at the place where he/she resides and - Landlords Letter/ Statement– if the director is a tenant at the place where he/she resides then we will also require a letter of good standing from the Landlord/Letting Agency - Sworn Affidavit –where a director is residing with parents or other relatives without any formal agreement in place then a sworn affidavit must be compiled by parent/relative confirming the following - the director resides with parent/relative at the aforementioned property without there being any formal lease agreement or contract in place - The director does not have any outstanding payments in terms of utility payments of more than 90 days. - Most recent Municipal statement for the place of residence. If the parent/relative is a tenant on the aforementioned property then a copy of the lease agreement will need to apply - Copy of Identity Document of the parent/relative	
OTHER RETURNABLE DOCUMENTS	
Other Returnable Documentation required for functionality and / or preference evaluation purposes	Submitted (YES or NO)
a) Copy of company registration documents (CIPC, CK's Latest version,)	
b) Copy of ID Documents of owners/members/directors/shareholders	
c) Company Profile	
d) For Joint Venture Agreements, attach the CK's of each of the joint venture members (if applicable)	

e) Fully complete MBD 6:1 Preference Points claim form in terms of the Preferential Procurement Regulations 2022, and submit original or certified copy of BBBEE Scorecard or copy of Sworn Affidavit, to substantiate ownership preference points claimed	
f) Qualifications and experience of technicians (CV of each technician)	
g) Reference letter (Experience in the supply of Spirometer, Audiometer and Vision screener machines for the company)	

CERTIFICATE FOR PAYMENT OF MUNICIPAL SERVICES

Regulation 38(d)(i) of the Municipal Supply Chain Management Regulations mandates that municipalities reject bids from suppliers whose municipal accounts are in arrears for over three months.

I, (Full name) and (ID no.), hereby acknowledge that the Pikitup may reject the tender of the tenderer if any municipal rates and taxes or service charges owed by the bidder or any of its directors/shareholders/members/partners to the City of Johannesburg, or to any other municipality or municipal entity, or other service provider are in arrears for more than 3 (three) months.

I declare that I am duly authorised to act on behalf of (name of the firm) and hereby declare, that to the best of my personal knowledge, neither the firm nor any director/shareholder/member/partner of said firm is in arrears on any of its municipal accounts with any municipality (or other service provider) in the Republic of South Africa, for a period longer than 3 (three) months.

I further hereby certify that the information set out in this schedule and/or attachment(s) hereto is complete, true and correct. The bidder acknowledges that failure to properly and truthfully complete this schedule may result in the tender being disqualified, and/or if the tenderer is successful, the cancellation of the contract.

PHYSICAL BUSINESS ADDRESS(ES) OF THE TENDERER	MUNICIPAL ACCOUNT NUMBER OR LANDLORD DETAILS

To be completed by the landlord in the case where the bidder (Company) is renting the premises / rental paid by tenant include municipal services and the bidder (tenant) does not receive a rental invoice/statement confirming that the tenant's account is not in arrears for more than 90 days and / or that the resident's account is in good standing.

TO BE COMPLETED BY THE LANDLORD				
Name of the Tenant:				
Name of the Landlord				
Property Physical Address:				
Landlord Signature:				
Confirmation of the Tenant's municipal service /account payment (Tick ✓)	Up to date:		Not up to date	

Further details of the bidder's director(s) / shareholder(s) / partner(s) / member(s), etc.:

Name of the director / partner / member / shareholder	Physical residential address of the director / partner / member / shareholder	Municipal account number(s) or landlord details

To be completed by the landlord in the case where the Director is renting the premises / rental paid by tenant include municipal services and the director(tenant) does not receive a rental invoice/statement confirming that the tenant's account is not in arrears for more than 90 days and / or that the resident's account is in good standing.

TO BE COMPLETED BY THE LANDLORD				
Name of the Tenant:				
Name of the Landlord				
Property Physical Address:				
Landlord Signature:				
Confirmation of the Tenant's municipal service /account payment (Tick ✓)	Up to date:		Not up to date	

PLEASE NOTE:

1. Copies of municipal account statements for the bidding organisation and all directors / shareholders / partners / members, etc. to be submitted with the bid. The municipal statement of account must not be older than 3 months from the date of tender closing and must not be in arrears for more than 90 days.
2. If the bidding entity or any of its directors/shareholders/partners/members, etc. is not the owner of the property but rents, leases or occupy the property, written confirmation is required from the landlord or the landlord's property agent confirming that the resident's account is not in arrears for more than 90 days and / or that the resident's account is in good standing. The landlord or the landlord's property agent correspondence must not be older than 3 months from date of tender closing.
3. Refer to the pre-compliance criteria and compulsory returnable documents for further details relating to requirements.

Signature	Position	Date

2. TERMS OF REFERENCE

Item No	Description	Unit of measure	QTY	Unit Price	Total
1	Plumbing Material				
1.1	Galvanised -22mm Straight Joint	item	50		
1.2	Galvanised -22mm Elbow Joint	item	50		
1.3	Galvanised- 22mm T Connector	item	50		
1.4	1/2 Flexi Pipe Both Sides	item	50		
1.5	32mm HDPE T Connector	item	10		
1.6	32mm HDPE Elbow	item	10		
1.7	32mm HDPE Straight	item	10		
1.8	1/2 Plastic pro close garden tap	item	50		
1.9	3/4 Plastic Tap pro close garden tap	item	30		
1.10	1/2 plasjon ball Valve	item	10		
	3/4 plasjon ball valve	item			
1.11	32mm HDPE Male Adapter	item	10		
1.12	15mm brass Straight Connex	item	50		
1.13	15mm brass Elbow Connex	item	50		
1.14	15mm brass T Connex	item	50		
1.15	Plasson Ball Valve Male/Female	item	20		
1.16	ELF Plastic toilet Cistern dual flush 6L	item	10		
1.17	110mm straight PVC Pan Connector	item	30		
1.18	1/2 brass Stoppers	item	50		
1.19	Heavy Duty T handle force Plunger	item	5		

1.2 0	1/2 high speed steel (HSS) Hacksaw Blades		10		
1.2 1	Rubber Pan Sealers (Donut type)	item	10		
1.2 2	20mm Plasson Straight joint		30		
1.2 3	20mm x 1/2 bras male Adapter brass		30		
1.2 4	20mm x 1/2 brass female Adapter		30		
1.2 5	20mm Plasson Elbow		30		
1.2 6	50mm Plasson Elbow		20		
1.2 7	50mm brass male Adapter		20		
1.2 8	50mm brass female Adapter		20		
1.2 9	50mm Plasson Straight joint		20		
1.3 0	35mm Plasson Straight joint		30		
1.3 1	35mm x 1/2 brass male Adapter		30		
1.3 2	35mm x 1/2 brass female Adapter		30		
1.3 3	35mm Plasson Elbow		30		
1.3 4	25mm Plasson Elbow		30		
1.3 5	25mm brass male Adapter		30		
1.3 6	25mm brass female Adapter		30		
1.3 7	25mm Plasson Straight joint		30		
1.3 8	32mm Plasson Elbow		30		
1.3 9	32mm brass male Adapter	item	30		
1.4 0	32mm brass female Adapter	item	30		
1.4 1	32mm Plasson Straight joint	item	30		
1.4 2	1/2 inch stainless steel pillar taps - (for basins and sink)	item	50		
1.4 3	600mm length with 1.5mm thickness heavy duty rubber gloves, chemical &	pairs	10		

	waterproof resistance, textured grip ,size: medium suitable for plumbing work				
	Sub Total Excluding VAT	R			
2	ELECTRICAL	Unit of measure	QTY	Unit Price	Total
2.1	FSU fluorescent light starter(s-type) 220v- 240V suitable for 4w -65 Starters (25 in a box)	Box	20		
2.2	25A standard Day/Night Switches ,220V-240V	item	10		
2.3	5ft /1.5mm LED Double light Fitting complete with 2x LED tubes (20w-24W),220V - 240V	item	10		
2.4	Digital Multimeter 0-600volts with 7 functions (Ac voltage, DC voltage,AC current,Resistance,Continuit y,Diode test,Transistor test	item	2		
2.5	10 piece Insulated Screwdrivers (Flat -2.5mmx 75mm, 4mmx 100mm, 5.5mm x 125mm, 6.5mmx150mm, Philips - PHO x 60, PH1 x 80, PHO x 100, PZ1 & PZ@ voltage tester screwdriver)	Set	1		
2.6	Combination of Manual Wire Stripper and crimper with multiple holes for different wire sizes	item	2		
2.7	4 colour electrical Insulation Tape (Red, Yellow,Black and white)- 20mm per roll	Set	10		
2.8	Full seal Electrical Safety Goggles,-non- conductive. Lens- high -impact polycarbonate, Frame- flexible rubber with adjustable elastic headband	item	6		
2.9	Electrical Insulated Gloves- up to 1000v.(material- die electric rubber with leather for outer protection.	item	5		

2.1 0	150kg Extension Aluminium Ladder up to 10m	item	1		
2.1 1	20m portable measuring tape with dual scale (metric +imperial), high impact plastic with rubber over-mould casing	item	3		
2.1 2	3 piece of Electrical Insulated Pliers - combination pliers 18mm-200mm, Long nose pliers 160mm-200mm, side cutter pliers 160mm-200mm	Set	1		
2.1 3	2.5mm Twin+Earth flat Cable -100m	roll	1		
2.1 4	1.5mm Twin+Eearth flat Cable 100m	roll	1		
2.1 5	4 core 20mm electrical cable Joint Kits Metaplast 1 straight joint	item	50		
2.1 6	4x4 16A electrical wall sockets outlets double	item	10		
2.1 7	Portable standard cordless battery powered Drill machine 18/ 20V with carry case, battery charger,2x rechargeable lithium Ion batteries	item	1		
	Sub Total Excluding VAT	R			
3	WELDING TOOLS	Unit of measure	QTY	Unit Price	Total
3.1	2200W industrial angle grinder	Item	1		
3.2	10mm Fisher Plugs - 50 in a pack	pack	1		
3.3	8mm fischer plugs - 50 in a pack	pack	1		
3.4	6mm fischer plugs - 50 in a pack	pack	1		
3.5	9 piece Allen Key Set form 1.5mm to 10mm size	Set	1		
3.6	450g Non-metalic dual heads (black & white)rubber Hammer	item	1		
3.7	T50 black Cable Ties (100 Pack)	Pack	2		

3.8	3 piece of Welding Brush Set (steel wire brush, brass wire brush, stainless steel wire brush)	Set	1		
3.9	300mm red heat resistance heavy duty welding leather Gloves with minimum heat resistance from 250 degrees celcius up to 500 degrees celcius	pair	2		
3.9	15 piece of Chrome vanadium steel Spanner Set- 6mm to 27mm	set	1		
3.1 0	620W-800W Blower with 2 in 1 (blower + vacuum), 1.8kg	item	1		
3.1 1	230mm steel Cutting Discs with 2.0mm to 3.0mm thickness (10 Pack)	Pack	10		
3.1 2	E6010/ E6011, 5.0mm Welding Rods - 5kg	Pack	5		
3.1 3	13 piece High Speed Steel drill bit set- 1mm - 13mm size	Set	1		
3.1 4	200V inverter Arc welding machine . 220-240v single phase and 100 amp (DC)	item	1		
3.1 5	Heavy duty weld on bullet Industrial Hinges-200kg and 25mm size	item	10		
3.1 6	Heavy duty ultra weld on Lock. 2 in a pack	box	5		
3.1 9	250mm chrome vanadium vice Grip	item	1		
3.2 0	250mm Pipe Pliers heavy duty adjustable	item	1		
3.2 1	15mm DZR brass 600 Kpa Vacuum Breakers suitable for geyser installation	item	5		
3.2 2	15mm or 1/2 inch 600 Kpa Safety Valves (pressure relief valve)	item	10		
3.2 3	15mm or 1/2 inch 600 Kpa Pressure Control Valve with DZR brass complete with fittings	item	5		
3.2 4	850W heavy duty electric impact drill machine with pistol grip, auxiliary side handle, forward & reverse	item	1		

	function, 13mm keyed chuck and carry case.				
3.2 5	FFP3 disposable dust mask with 94% filtration efficiency	Box	12		
3.2 6	Heavy duty steel toe safety gumboots, 100% waterproof, chemical resistance, knee length with steel toe cap, anti slip sole suitable for plumbing & wet environment. sizes: 5,8x2,7,9x3	Pairs	7		
3.2 7	Bib style welding apron minimum size 600mm x 1200mm made from cow hide leather(1,2mm thick), Kevlar stitched, heat & flame resistance, adjustable neck suitable for welding and handyman work	item	4		
Sub Total Excluding VAT R					

SUMMARY OF PRICE SCHEDULE

Plumbing Material	Total Price Excluding VAT	R
ELECTRICAL	Total Price Excluding VAT	R
WELDING TOOLS	Total Price Excluding VAT	R
Total Bid Price Including VAT	R	

3. EVALUATION CRITERIA

Quotations received will be evaluated in terms of Preferential Procurement Policy Framework Act 5 of 2000, the Preferential Procurement Regulations 2022 and Pikitup SCM Policy. The 80/20 preference point system is applicable for this Request for Quotation (RFQ). Evaluation

process will be firstly on pre-compliance evaluation, then on functionality evaluation (if applicable) and thereafter 80/20-preference point scoring basis. The 80 points will be for Price and 20 points are for Preference (Specific goals).

Pricing Proposals will only be considered after functionality requirements has been met and accepted. Only proposals that achieved the specified minimum qualification scores for functionality will be evaluated further using the preference points system.

**Delivery Lead Time After the
appointment_____**

SIGNATURE(S) OF TENDERER(S) SURNAME AND NAME..... DATE:..... ADDRESS:

3. BID TERMS AND CONDITIONS

1. **The Lowest or any bid will not necessarily be accepted** and the **PIKITUP reserves the right not to consider any bid** not suitably endorsed or comprehensively completed as well

as the right to accept a bid in whole or part. In addition, Pikitup also reserves the right to appoint more than one service provider/supplier as deemed necessary

2. In evaluating bids received and adjudicating the award of this bid, Pikitup Johannesburg (SOC) Limited will, in addition to the pre-compliance and functionality criteria included in the specifications and irrespective of the capital, pricing and black economic empowerment structures of the bidder, take into account as objective criteria (1) the desirability of rotating the work amongst service providers, (2) the past bidding practices of any bidder in relation to evidence and/or reports of combative practices including conduct reported, amongst others, in terms of the Prevention and Combatting of Corrupt Activities Act, 2004, (3) the past contractual performance of any bidder and (4) the nature and extent of disputes involving the bidder in relation to past and/or current contracts. Note that as a result of the application of these objective criteria, the highest scoring bidders will not necessarily be selected as a preferred bidder.
3. Where deliveries are quoted “ex-stock” the period of **delivery must not exceed Five (5) maximum working days after receipt of order. If this condition is not adhered to, the order could be cancelled.**
4. Quotations are to be completed in accordance with the conditions as set out in the quotation document and must be sealed and externally endorsed with the quotation number and place in the quotation box indicated above.
5. **Payments will be made thirty (30) days** after receipt of invoice by Pikitup.
6. Samples of the required items or goods are available for your perusal (when applicable.)
7. Should the above-mentioned conditions not be adhered to, the quotation will be considered invalid.
8. **It is compulsory for all Service Providers and suppliers wanting to render services to PIKITUP to be registered and have a “compliance tax status” on the National Treasury Central Supplier Database (“CSD”) as per National Treasury Circular No 3 of 2015/6 – Central Supplier Database.** National Treasury will maintain the database of all suppliers for Government and its institutions. Prospective suppliers can register online on the CSD by accessing the National Treasury website at www.CSD.gov.za.
9. **Bid submission:**
 - Late bids will not be accepted or considered and bids delivered to any other address besides the address stated above will not be considered.
 - Neither PIKITUP nor any of its employees shall be liable in any way whatsoever for bids that are not placed in the bid box by the closing date and time.
 - No bid shall be considered unless it is accompanied by sufficient information to show that the goods offered comply with the specification.

- Bidders must state the country of origin and the name of the manufacturer of the goods offered. Documentary proof must be produced, if required.
 - Bidding documents must be completed properly in permanent black **ink pen**.
10. **VALIDITY PERIOD**-Your bid submission must remain valid for a period of 60 days from the closing date of this bid. It will constitute an offer which remains open for acceptance during the validity period
11. **Conditions of the contract**: The terms of the proposed contract with PIKITUP are contained in the General Conditions of Contract, the Special Conditions of Contract and any of the sections of these bidding documents in which the bidder makes an undertaking as to its performance. You must read and understand the terms before you submit your bid as you will be bound by the Contract (as described) if your bid is successful. At the time of award, the contract may include other relevant terms and conditions. Copies of the GCC are available _____ from _____ the _____ website <https://www.treasury.gov.za/divisions/ocpo/sc/generalconditions/general%20conditions%20of%20contract.pdf>
12. **Administrative Justice**: In adjudicating bids, PIKITUP shall comply with the requirements of the Promotion of Administrative Justice Act 3 of 2000 and the Promotion of Access to Information Act 2 of 2000, to the extent that these Acts apply to the adjudication by a municipal entity of bids in response to a bid invitation.
13. **Internal Appeal Process**
- Following the adjudication of bids and selection of a preferred bidder, and provided that a procurement contract has not already entered into force, any bidder may submit a complaint in writing to the chairperson of the PIKITUP Board of Directors (“the Board”) or the Managing Director that PIKITUP has not complied with the requirements of the PIKITUP Supply Chain Management Policy or the PIKITUP Code of Ethics, or has in any respect acted in a way that is irregular. The Chairperson of the Board or Managing Director shall not entertain a complaint unless it was submitted within 20 calendar days of when the supplier or contractor submitting it became aware of the circumstances giving rise to the complaint or of when that supplier or contractor should have become aware of those circumstances, whichever is earlier; or entertain a complaint after the procurement contract has entered into force.
- Unless the complaint is resolved by mutual agreement of the bidder and the Chairperson of the Board or Managing Director, the Chairperson of the Board shall, within 30 calendar days after the submission of the complaint, issue a written decision. The decision shall state the reasons for the decision; and if the complaint is upheld in whole or in part, indicate the

corrective measures that are to be taken. The decision of the Chair of the Board shall, subject to the review powers of any competent court, be final.

DECLARATION

I, the undersigned hereby confirm that the information herein is a true reflection of the facts presented, and the person signing this document on behalf of the bidder duly authorized to do so. Should this not be the fact, stipulations regarding this as contained in the PIKITUP JOHANNESBURG SOC LTD Policy applies. I accept that the PIKITUP JOHANNESBURG SOC LTD may act against me in terms of the general conditions of contract should this declaration prove to be false.

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidder

MBD 4

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favoritisms, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name of bidder or his or her representative:

3.2 Identity Number:

3.3 Position occupied in the Company (director, trustee, hareholder²):

3.4 Company Registration Number:

3.5 Tax Reference Number:

3.6 VAT Registration Number:

3.7 The names of all directors / trustees / shareholders members, their individual identity Numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars.

¹MSCM Regulations: "in the service of the state" means to be –

(a) a member of –

- (i) any municipal council;
- (ii) any provincial legislature; or
- (iii) the national Assembly or the national Council of provinces.

(b) a member of the board of directors of any municipal entity.

(c) an official of any municipality or municipal entity.

(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);

(e) a member of the accounting authority of any national or provincial public entity; or

(f) An employee of Parliament or a provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months? **YES / NO**

3.9.1 If yes, furnish particulars

.....

.....

3.10 Do you have any relationship (family, friend, other) with persons
In the service of the state and who may be involved with
The evaluation and or adjudication of this bid? **YES / NO**

3.10.1 If yes, furnish particulars.

.....

.....

3.11 Are you, aware of any relationship (family, friend, other) between
Any other bidder and any persons in the service of the state who
May be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars

.....

.....

3.12 Are any of the company's directors, trustees, managers,
Principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.

.....

.....

3.13 Are any spouse, child or parent of the company's directors?
Trustees, managers, principle shareholders or stakeholders
In service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.

.....

.....

3.14 Do you or any of the directors, trustees, managers,
Principle shareholders, or stakeholders of this company
Have any interest in any other related companies or
Business whether or not they are bidding for this contract. **YES / NO**

If yes, furnish particulars.....

.....

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidder

MBD 6.1

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT
REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- 1.2 The applicable preference point system for this tender is the 80/20 preference point system.
- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
- (a) Price; and
 - (b) Specific Goals.
- 1.4 The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state,

- and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below. Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Enterprises owned by black people with at least 51% shareholding • 100% Black owned= 5 points • 51-99% Black owned=3 points • Less 51% Black owned = 0	5	
Enterprise owned by women with at least 51% shareholding • 100% women owned=5 • 51% to 99% women owned= 3 • Less 51% women owned = 0	5	
SMME's (An EME or QSE) • Exempt Micro Enterprise (EME) =5 • Qualifying Small Enterprise (QSE)= 3 • Large Enterprise = 0	5	
Locality • Enterprises located within the City of Johannesburg Metropolitan Municipality = 5 points • Within Gauteng geographical area = 3 points • Within South Africa = 1 • Outside South Africa= 0	5	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
 - ☐ One-person business/sole propriety
 - ☐ Close corporation
 - ☐ Public Company
 - ☐ Personal Liability Company
 - ☐ (Pty) Limited
 - ☐ Non-Profit Company
 - ☐ State Owned Company
- [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify

that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (c) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (d) forward the matter for criminal prosecution, if deemed necessary.

SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:	
DATE:	
ADDRESS:	
	
	
	

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. Been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>Audi alter am partum</i> rule was applied). The Database of Restricted Suppliers now resides on the National Treasury's website (www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☐

4.3.1	If so, furnish particulars:		
Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes ☐	No ☐
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes ☐	No ☐
4.7.1	If so, furnish particulars:		

CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME)
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM TRUE AND
CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE
TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.**

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging). ² Collusive bidding is a *per se* prohibition meaning that it cannot be justified under any grounds.
- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - A. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - C. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description) in response to the invitation for the bid made by:

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect: I
 certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 4.
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder